

How To Register – Crucial Conversations Trainings

1. Go to www.r13leadershipcoaching.net/ using any web browser.
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2. On the home page, you will click on the “Crucial Conversations” tab (see below).



3. On the “Crucial Conversations” tab select the workshop you choose to register for. You will be taken to E-Campus (see below). ***If you are seeking to train a group larger than 30 and/or wanting Crucial Conversations to come to your location contact April Briscoe: april.briscoe@esc13.txed.net**



Let's Talk

Learn how to use research-based skills to successfully navigate high-stake interactions. This is a two-day course that teaches skills for creating alignment and agreement by fostering open dialogue around high-stake, emotional, or risky topics - at all levels of your organization.

Workshops

Register
August 10-11

Register
October 11-12

Register
November 15-16

Register
December 12-13

For information on pricing, please contact April Briscoe at april.briscoe@esc13.txed.net or Rachel Simic at RachelSimic@esc13.txed.net

If you are seeking to train a group larger than 30 and/or wanting Crucial Conversations to come to your location contact April Briscoe: april.briscoe@esc13.txed.net

4. You are now on our Region 13 ESC E-Campus page. If you do not have an account, you must create one by clicking on “Create new account”. You can also recover usernames and passwords by clicking “Forgot password”.
***** If you already have an E-Campus username and password, please skip to Step #6**

How To Register – Crucial Conversations Trainings

REGION 13
EDUCATION SERVICE CENTER

Where will your learning take theirs?
Online or onsite, workshops and courses developed by educators to empower other educators.

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Bullying and Cyberbullying
5/13/2015
SP1529459

CREATING REAL-WORLD PROBLEM SOLVING EXPERIENCES IN THE MATH CLASSROOM (6-12)
(5/14/2015)

Getting Started with E-Campus Tech Support FAQ Contact Us

5. Complete the registrant information by filling out each required field and click “Continue”.

6. If you already have an E-Campus username and password, login using your username and password (see below).

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7. Once logged in you will be on the Workshop Overview page, scroll to the bottom of the page and click “Register Now” to proceed with registration (see below).

How To Register – Crucial Conversations Trainings

PRICE	\$420.00	CREDITS	CE: 18.00 GT: 0.00
COURSE NAME	Crucial Conversations: Tools for Talking when Stakes are High		
WORKSHOP DELIVERY METHOD	Instructor led, In person	CATEGORIES	T-PESS, Administration/Leadership, Internal PD, Coaching, Counseling Services, Leadership, T-TESS, and Teacher Leadership
WORKSHOP ID	SU1737448	TOTAL SEATS	35
PAYMENT METHODS	Purchase Order and Credit Card	OPEN SEATS	32
REGISTRATION BEGINS	5/3/2017	PRESENTER	Region 13 Vital Smarts Training Team
REGISTRATION ENDS	8/10/2017 8:00 am	CONTACT	April Briscoe
LOCATION	ESC Region 13 5701 Springdale Road, Austin, TX 78723	CONTACT PHONE	512-919-5106
		AUDIENCE	administrators, educational leaders, educators, coaches, and any other individual who is tasked with having difficult conversations

Meeting Date	Start Time	End Time
8/10/2017	9:00am	4:30pm
8/11/2017	9:00am	4:30pm

 [Register Now](#) [Group Register](#)

*****If you need to block register for multiple participants, skip to Step # 13**

How To Register – Crucial Conversations Trainings

8. Confirm your selected workshop and click “Next”.

1 Step 1: Confirm Workshops

This wizard will guide you through the registration process.

Workshops	Crucial Conversations: Leadership Training For Talking When Stakes Are High (SU1737448)
Amount Due	\$420.00
Workshop Payment Methods	Purchase Order and Credit Card

Next >> 

9. Verify that your personal data is correct and click “Next”.

2 Step 2: Verify Personal Data

First Name *required*

Last Name *required*

Email *required*

Home Phone () () () (ext.) *required*

Work Phone () () () (ext.) *required*


District *required*

Other District

You may choose "Other (below)" from the District dropdown list and enter your other district here.

Campus *required*

Special Needs Sign Language Interpreter

<< Back **Next >>** 

10. Enter any promotional codes you have at this time and click “Next”.

3 Step 3: Enter Promotional Codes

If you have received a promotional code, please enter it at this time.

Promotional Code

Total Cost \$400.00

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How To Register – Crucial Conversations Trainings

11. You will then be prompted for payment information. You may enter either a valid PO# or credit card information. Once payment information is inputted, you will need to confirm your payment information. Click “Finalize” to secure your registration.

4 Step 4: Select Payment Type

Payment Type

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12. Upon successful registration you will be presented with a registration confirmation page. You may print this page for your records. You will also be emailed a confirmation to the address on your E-Campus account.

IF YOU ARE BLOCK/GROUP REGISTERING, FOLLOW STEPS 13-16.

13. Scroll to the bottom of the page and click “Group Register” to proceed with registration (see below).

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14. You will be presented with a list of user accounts from your district. You may also search by name. Place a check mark next to the name of the person you wish to register. To register multiple people, place a check mark and then search for the next person. Place a check mark and continue until all have been selected.

How To Register – Crucial Conversations Trainings

Block Registration

- Step 1:** Type in the last name of the participant you wish to register; then click **Apply Filter**.
Step 2: Click the check box next to the participant's name.
Step 3: REPEAT Steps 1 & 2 for each participant you wish to register.
Step 4: When you have selected ALL participants, click **Done Selecting** at the bottom of the page.

Names in grey do not meet the requirements to register. They may be missing prerequisites, already be registered, or not share a group with the workshop.

Please select up to 32 participant(s) to register for this workshop.

✓ Filtered!

Last Name ▼ starts with ▼ simic and
First Name ▼ starts with ▼
Showing All ▼

Apply Filter Clear Filter Done Selecting ->

1 rows in search result.

<input type="checkbox"/>	Name	Username	Worksite
<input checked="" type="checkbox"/>	Simic, Rachel	rsimic	REGION 13 ESC/STRATEGIC INITIATIVES

15. Click "Done Selecting".

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Apply Filter Clear Filter Done Selecting ->

1 rows in search result.

<input type="checkbox"/>	Name	Username	Worksite
<input checked="" type="checkbox"/>	Simic, Rachel	rsimic	REGION 13 ESC/STRATEGIC INITIATIVES

16. Verify participant details and ensure that all participants have been selected and click "Enroll" (you will then be prompted for payment information and finalization of your workshop registration).

How To Register – Crucial Conversations Trainings

Verify Participant Details

You, **Briscoe, April** are preparing to register the following participants in **Crucial Conversations: Leadership Training For Talking When Stakes Are High, SU1737448**:

Participant	District/Campus	Email	username
Simic, Rachel	REGION 13 ESC/STRATEGIC INITIATIVES	rachel.simic@esc13.txed.net	rsimic

If any information is not correct, please notify us [here](#).

